State Interagency Coordinating Council

Meeting Summary Form

June 11th, 2014

Name of Committee: State Interagency Coordinating Council

Meeting Location: State Office Building

Date: June 11th, 2014

Start Time: 10:30 p.m.

End Time: 12:00 p.m.

Chair/Facilitator: Dan Underwood

PowerPoint presentations attached? Yes\_\_ No\_\_x\_

Task Force and/or Other Reports Distributed? Yes X\_ No\_\_\_

Next Meeting Date: July, 2014

Members Present:

Nina Mendoza

Brenda Sharp

Dan Underwood

Kahree Wahid

Chris Cedotal

Mary Hockless

Monica Stamply

Members Absent:

Valencia Allen

Wanda Stroud

Chrissy Kraemer

Brian Jakes Sr.

Guest: None Present

**I. Call to Order/Welcome and Introductions**

The meeting was called to order by Dan Underwood

Introductions were made by all members

**II. Action Items**

A quorum was secured

The Council reviewed the minutes from May, 2014 SICC meeting

A motion to approve the May, 2014 meeting minutes was made by Nina Mendoza, seconded by Monica Stamply and approved by all.

**Executive Director’s Report**- Christie Smith

 Updates:

* Christie stated that she will be doing everything she can to support SSIP Work-support Ad-Hoc Workgroups. Moving forward Christie expressed her interest in organizing binders to for each SICC member to help organize the materials and information that is presented into one place. Members expressed their interest and support for this idea. Christie suggested that members give her as much feedback as they can as to what they would like to see said binders. (*It was requested that all documents be appropriately dated so that progression of plans and documents would be easily determined*)
* Christie will attend legislative wrap-up session hosted by Louisianachildren.org to discuss all of the legislation passed and how it will affect us moving forward. Christie will be reporting back to SICC members with a summary of those things as soon as she gets the information

FYI:

* Christie will resume attending RICC meetings after session—she reached out to RCs via email

Announcements

* The Ad-Hoc Professional Development Committee needs to re-elect a vice chair at next meeting

Upcoming Meetings: Children’s Cabinet Advisory Board, Children’s Cabinet, Women’s Policy Meetings

A motion to accept the Executive Director’s Report was made by Mary Hockless, second by Nina Mendoza and approved by all

Lead Agency Report- Brenda Sharp

 **Strategic Direction (SD) 1: Improving the System**

1. Activities supporting training priorities

 a. Online Training: We lost the Relias Learning contract so Valarie Laday is working with OCDD programmers to establish a new online platform and track our modules.

 **Status:**

* The modules are hosted on our website and Valarie is tracking complete of training manually
* Valarie met with OCDD IT to review proposed platform and made recommendations for revisions. Another meeting will follow when updates are made
* Regional Coordinators will then be trained in the new platform in July, 2014

\*\*\*(*is there something SICC budget can do to support training?)*

b. Working with Grace Kelley and Christie to review and develop activities regarding the new SIPP workgroups—

**Status:**

* Some groups members met with the Executive Committee in February and March
* Brenda and Grace met by phone in February, March, April, and June to further develop the planned activities for the SSIP as follow up from the small group meetings and to prepare for the April SICC meetings
* The SSIP workgroup will review and complete the activities developed to date and continue the planning process. The focus for the July meeting will be to complete the Infrastructure Analysis. Brenda will send the link for the ECTA webinar on this topic and the workgroups will be asked to review it prior to the July meeting. Grace and Brenda will plan a phone meeting to prepare the workgroup leaders to facilitate the discussion at their meeting in July.
* The final version of the SSIP process was issued by OSEP in May and was sent out by Christie to the listserv. OSEP hosted a TA call regarding the changes

2. Wanda Stroud and Brenda are reviewing the streamlining workgroup recommendations and will be making additions/revising the practice manual beginning in January, 2014

 **Status:** Wanda reviewed the recommendations with the committee and Brenda and Wanda are now reviewing to determine which changes will be embedded in the Practice Manual—underway now

3. APR Activities

 a. Final APR was submitted to OSEP on February 3 and posted to the website. The regional coordinators are reviewing the APR at RICC meetings

 b. In April, OSEP contacted us and asked for clarification on technical changes for Indicator 8 which were made and submitted

 **Status:** Louisiana will receive its determination in June

 c. Review of proposed changes to SSIP were presented to workgroups. Lead agency asking for stakeholder input on setting targets for indicators 2-6 for the February 2015 submission

 **Status:** Regional Coordinators were trained in the presentation of the information in May. They will solicit input at their regional meetings between now and September. The COSs will select opportunities for input as well. Information from all recommendations will be aggregated and presented to the SICC for final targets in October, 2014

 d. (*ongoing*)**Status** of SSIP Activities Louisiana has

* Presented a plan to SICC in July, 2013
* Had a stakeholder/Strategic Planning meeting in September 2013
* Had a smaller workgroup planning meeting in December, 2013, February and March 2014
* SERRC hosted a webinar on April 3 to assist chairs in facilitating the workgroup meeting
* Full workgroup meeting prior to April 9 SICC meeting
* Full workgroup meeting planned for July 9 SICC meeting

4. States received the Part C Application for funds which is due in April 21st, 2014

 **Status:**

* Federal Budget passed in January which mitigated the sequester cuts from last year. Total (national) allocation went from $419,652,810 (last year) to approximately $427 Million for this year.
* Submitted the Application for Louisiana for a$6,459,881 a $325,909 increase in April. Had conference call with OSEP on May 30 and made two revisions regarding the status of approved policies: transition and evaluation and assessment. The revised, final application is posted to the website. Should receive our award letter at the end of the month.

**Strategic Direction 1: Improving the system**

1. Activities supporting implementation of Act 3: Early Care and Education Framework—

 **Status:** Regional coordinators continuing to meet with network teams. Brenda met with Kaye Eichler regarding the Teaching Strategies Gold and we agreed to the following

* EarlySteps will ask providers to take the online training posted to the LDE website
* Kanye will investigate options for providers to be given access rights to a child’s TS Gold account for a child in a child care setting and in EarlySteps

2. System Changes:

a. Policy Changes related to September, 2011 regulations: Submitted additional revisions to policy to OSEP in November—

 **Status:** had call with OSEP in May, Planning for final revisions now

b. OCDD System Transformation/Managed Long Term Supports and Services (MLTSS):

 **Status:** Brenda met with providers in regions 1, 3, 4, and 9. Brenda said she got a lot of input and a lot of questions from our stakeholders. I will have one more meeting via live streaming in the evening. The department will make decision regarding the inclusion of EarlySteps in the MLTSS. Overall Brenda says the providers are very concerned about the idea about moving early intervention into managed care. A group of providers under the leadership of Veronica Rowe have created a network called the **Provider Alliance Network** **(P.A.N.)**, through which stakeholders and their concerns can be represented.

Additionally, there is a large stakeholder meeting for system transformation on Tuesday June, 24th and possibly a managed care meeting on the 27th of July. These could be good opportunities to provide input.

**Strategic Direction 3:**

1. Continue activities to support cost containment

a. Revised FCP Chapter sent out in November based on questions/comments/operations—revisions

b. Updated SPOE manual with FCP instructions resulting from questions, file reviews, and date entry issues—will be posted to the laeikids website

c. Phase 2 system upgrade was completed in March, 2014 which included reporting phase and one addition SPOE update

d. Staff agreed on a process to handle family accounts that are over 90 days:

 I. Review the info in the data system for accuracy

 II. Contact the FSC and ask them to contact family and discuss and work out payment details

 III. Send letter to family

e. Update **Status** of FCP

III. Fifth set of FCP statements were sent out on June 5th. FCP report is attached.

2. Child Count 6/1/2014: 4,163

Child Count 6/1/2013: 4,035

***Question*** *by Executive Director Christie Smith*: Is there anything the SICC budget or an initiative that we could use to support the regional coordinator training process. Christie suggested that she will look into possibly finding a way to move money around in a way where SICC could possibly support the training process.

Motion to accept the Lead Agency Report made by Chris Cedotal, second by Kahree Wahid and approved by all

**SSIP Update:**

**Regional ICC Reports:**

**Committee Reports:**

 **Ad-Hoc Equity Committee:** No Report

 **Ad-Hoc Outcomes Committee:** N/R

 **Ad-Hoc Professional Development Committee:** Committee has had conversations with a handful of people in an effort to recruit a Vice Chair

 **Ad-Hoc Fiscal Management and Program Stability:** N/R

**Other Business:** No other business

**Public Comments:** No public comments received

Motion to adjourn made by Kahree Wahid, second by Mary Hockless